SET PLANNER

EXAMPLE:

REGISTRATION:

ACCOMMODATION:

Estimated number of delegates $24 \times \$80 = \$1,800.00$

24 (delegates) / 4 (#/1111) = 0 x \$130 x 2 Hights = \$1,800.00	
REGISTRATION: Estimated number of delegates (x \$) (Reg. Fee)	\$
ACCOMMODATIONS: / = x X = (\$/ rm.) (# nights)	\$
MEALS: 6 meals at Overflow at \$6 per meal = \$36 (suggested estimate) (estimated # of delegates) x \$36.00 =	\$
TRANSPORTATION: Bus/Van Rentals	\$
GASOLINE:	\$
OTHER:	\$
	\$
	\$
NEXT STEPS: Total Cost (Add all the totals)	\$
Divide the Total Cost by the number of delegates	
Your total cost per delegate is estimated at:	\$

^{*} Discretionary spending money has not been figured into this budget.

^{**} Huge savings can be realized by planning ahead and bringing your own food for some meals.